ANTIBODY TESTING
Summary

Procedures:

A. Import results and generate reports

The Barbara Davis Center Autoimmunity laboratory enters results data into a working database (InsAssay) then into their final database (FamIca) which is stored on a network drive which we are able to access. Data records are moved from FamIca into the DAISY databases BDCImport.mdb. Results are then transferred to *tblClinicDaisy,* data for calculated fields are entered, and various reports are generated including letters to families notifying them of the results of the antibody testing.

B. Notification of results

Result letters are sent for all children and family members drawn by DAISY. Families are contacted by phone when a child/parent is newly positive or when the number of antibodies that they are positive for increases. Families also receive notification and explanation by phone if their child reverts from antibody positive to antibody negative.

C. Investigator Database

The investigator's database is always current; there is no need to update the database. This provides easy access to the most current subject information for all investigators. Infrequently it will loose a table and an error message will prompt an investigator to email letting a data team member know that the links need to be repaired. The database is located at S:\BDC\DAISY\DAISY SQL\Investigator DAISY Data

APPENDIX

A. Positive Follow-up form
B. Request for BDC QC
C. Samples for testing at BDC
D. Cut-off points for antibody testing
E. Positive Classification codes
F. Results letters

Manual of Operations
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